

TIME MANAGEMENT

Time management is not about managing Time, it's all about managing your Priorities.

- **26TH OCTOBER 2024**
- **9.30 AM TO 5.30 PM (IST)**
- **ONLINE (ZOOM)**



Mr. Surendra Mungel

- **TIME MANAGEMENT INTRODUCTION**
- **UNDERSTANDING TIME**
- **PLANNING AND PRIORITIZING**
- **MANAGING DISTRACTIONS**
- **DEVELOPING PRODUCTIVE HABITS**
- **DELEGATION AND OUTSOURCING**

B.E Mechanical
More than 40 years of experience in Engineering Industries, Lead Auditor ISO 9001, Lead Auditor ISO 45001, Lead Auditor ISO 14001, Chief Auditor Health, Safety and Environment, ASNT Level III (PT, MT, RT, UT) API 510 Pressure Vessel Inspector



+91 9689928561 /4



support@iqs-ndt.org



www.iqs-ndt.org